**Founder’s Day**

Vendors Contact:
Beverly Vaughan

(757) 355-1544

annlovell923@gmail.com

coc

**Saturday, October 24, 2015**

**10 am – 3 pm**

Vendor spaces will be located at

**Chuckatuck Volunteer**

**Fire Department**300 Kings Hwy Suffolk, VA.

**VENDOR APPLICATION**

**(Application due by Oct. 10, 2015)**

CONTACT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS:
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
PHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please describe what you will be selling
(list specifics if you are not a direct sales company):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_ Indoor space (6’ table) x $50 each**

Indoor vendors will be using the provided 12’ folding tables with two 6’ vendor spaces per folding table.

**\_\_\_ Outdoor space (10’x10’) x $40 each**

Outdoor vendors must provide their own tents and tables.

**Total amount due: \_\_\_\_\_\_\_\_\_**

**Checks/Money orders should be made out to:**

**Greater Chuckatuck Historical Foundation
P.O. Box 2384
Suffolk, VA 23432**

**Vendors must:**

* **Be responsible for set up by 9 AM and clean up by 3:30 PM,**
* **Have someone at their assigned space at all times during the event,**
* **Make sure to be in compliance with business and sales tax requirements during event, and**
* **Pay for the space before the event.**
* **Application fee is non-refundable.**
* **Vendor’s application will be confirmed through email.**
* **Only one application per business will be accepted.**
* **Vendor may not replace business on application with another business.**
* **Electricity is not guaranteed.**
* **CVFD and the GCHF will be held harmless of any and all liability while Vendor participates in this event.**

 **Vendor signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**